



## GUÍA DE APRENDIZAJE N° 2

**Unit:** Jobs      **Subsector:** English workshop      **Nivel:** 1<sup>st</sup> year A , B

**Objetivo Aprendizaje:** Demostrar comprensión de un texto informativo y reconocer vocabulario específico.

**Objetivo de la Guía:** Desarrollar habilidad de lectura comprensiva y reforzar léxico relacionado con el ámbito del trabajo en inglés.

Name: \_\_\_\_\_ Class: \_\_\_\_\_ Date: March 2020

### I. LEER CUIDADOSAMENTE, EXTRAER LAS IDEAS GENERALES Y ESPECIFICAS DEL TEXTO.

Escribe las ideas generales y específicas del texto en tu cuaderno.

## **A GOOD REFERENCE**



A good worker learns his trade well and he does his best. He reads books or magazines about his trade to keep up to date in technical matters.

He cares his tools and machines and keeps them in good conditions because he knows they cost money.

If there are difficulties, he does not stop. He tries to solve them.

He arrives at work on time and he keeps working till time is over even if his boss is not near him.

When a worker applies for a job, he needs to show a reference. The reference is a statement about the person's character or abilities.

A good reference for a good worker would be like this:

"George Smith is a good worker. He knows his trade very well. He shows initiative. He is responsible, respectful and loyal. He is always punctual. I recommend him to perform any work in his area.

### **key words:**

- |               |                |              |                        |
|---------------|----------------|--------------|------------------------|
| - learn       | : aprende      | - statement: | documento              |
| - trade       | : negociar     | - would be   | : sería                |
| - best        | : el mejor     | - always     | ; siempre              |
| - reads       | : lee          | - perform    | : actua                |
| - magazines:  | revistas       | - needs      | : necesitar            |
| - show        | : muestra      | - job        | : trabajo              |
| - up to date  | : actualizado  | - apply      | : postular             |
| - cares       | : cuida        | - worker     | : trabajador           |
| - tools       | : herramientas | - near       | : cerca                |
| - keeps       | : mantiene     | - boss       | : jefe                 |
| - knows       | : conoce       | - even       | : aún                  |
| - on time     | : a tiempo     | - till       | : hasta                |
| - employer    | : empleador    | - employee   | : empleado             |
| - To employ:  | emplear        | - Contract   | : contrato, contratar. |
| - employment: | empleo         |              |                        |
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A GOOD REFERENCE

**VOCABULARY EXERCISES.**

**I . ASOCIAR UNA ALTERNATIVA A LA PALABRA DADA EN MAYÚSCULA**

**Example: N° 1**

- |                  |            |                |             |                            |
|------------------|------------|----------------|-------------|----------------------------|
| 1 . RECOMMEND:   | a) perform | b) show        | c) needs    | <b><u>d) reference</u></b> |
| 2 . POST :       | a) cost    | b) cost        | c) job      | d) keeps                   |
| 3 . BEST :       | a) trade   | b) punctual    | c) good     | d) abilities               |
| 4 . DEMONSTRATE: | a) apply   | b) shows       | c) tries    | d) recommend               |
| 5 . WORKER :     | a) time    | b) stop        | c) punctual | d) miner                   |
| 6 . BOSS :       | a) learn   | b) manager     | c) reads    | d) needs                   |
| 7 . NEWSPAPER :  | a) VEA     | b) El Mercurio | c) Titanic  | d) Don Quijote             |
| 8 . LEARN :      | a) tools   | b) education   | c) show     | d) worker                  |

**II. ESCRIBIR LAS PALABRAS DEL VOCABULARIO EN CONTEXTO.**

Lea cuidadosamente la oración y complete la idea con la palabra del recuadro de alternativas correctamente.

Example: N°1.

1. A synonym of curriculum vitae is RESUME
2. Some women work and others take ..... of the kids at home.
- 3- Peter always arrives to school .....
4. Caras and Paula are .....
5. I am ..... in computers.
6. My favourite football team will..... very well this weekend.
7. November 1<sup>st</sup> we celebrate the ..... day.

<b>CARE – MAGAZINES – NEEDS – RESUME – PERFORME – ON TIME - WORKER</b>
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## COMPREHENSION A GOOD REFERENCE

### II. COMPLETAR LAS IDEAS CON LA ALTERNATIVA CORRECTA.

- 1 . ..... and does his best.
- 2 . He cares his tools and machines .....
- 3 . ..... and always punctual.
4. .... you need to show a reference.
5. .... the person's character or abilities.
6. He keeps working till time is over.....
7. .... and ..... Are good qualities of a worker.
8. He always arrives work on time, .....

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>- <i>initiative and punctuality</i></li><li>- <i>A good worker learns his trade well</i></li><li>- <i>So he is very punctual</i></li><li>- <i>He is responsible, respectful</i></li></ul> | <ul style="list-style-type: none"><li>- <i>even if his boss is not present.</i></li><li>- <i>When you apply for a job</i></li><li>- <i>A reference is a statement about</i></li><li>- <i>and keeps them in good conditions</i></li></ul> |
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### III. COMPLETE LAS ORACIONES CON LA ALTERNATIVA CORRECTA.

Example N° 1

1. He always arrives at work on time, he is **very punctual**
  - a) very social
  - b) very happy
  - c) **very punctual**
  - d) very respectful
- 2 . You need a ..... to apply for a job.
  - a) good tools
  - b) good appearance
  - c) good reference
  - d) good job
- 3 . A reference is a statement about.....
  - a) your family life
  - b) your personal qualities
  - c) your work
  - d) your preferences.
4. .... is a synonym of manager.
  - a) boss
  - b) porter
  - c) secretary
  - d) employee

5. The ..... is in charge of contracting employers.

- a) director
- b) personnel
- c) staff
- d) administrative staff

#### IV. RESPONDER VERDADERO "V" O FALSO " F".

Example:   **F**   The Reading text is about contamination and pollution.

- 1..... A good worker keep up to date in technical matters.
- 2..... A punctual worker always arrives work on time.
- 3..... The porter is the boss of a company.
- 4 ..... A reference is the personal information of a worker .
- 5 ..... A good worker arrives at home on time.
- 6 ..... George Smith is not a good worker
- 7 ..... I can recommend a responsible person.
- 8 ..... La Tercera and El Mercurio are not magazines.
- 9 ..... A punctual worker always take care of his tools.
- 10..... A worker with initiative tries to solve the problems

GOOD LUCK!!!

